

## Bankruptcy Consultations are Conducted either Live or Video Conference

NAME	CONSULTATION FEE PAID:	
ADDRESS	REFERRED BY:	
CITY:	STATE:	ZIP:
HOME TEL#:	CELL/OTHER TEL#	DATE:
Email:	SPOUSE NAME IF ANY:	
SOCIAL SECURITY #:	DATE OF BIRTH:	DATE OF MARRIAGE:
YOUR EMPLOYER NAME:	TELEPHONE #:	
HAVE YOU EVER FILED BANKRUPTCY BEFORE? YES OR NO - IF YES WHEN:		
<p>In accordance with the new Bankruptcy laws each debtor is required to provide us with the information below. Please be advised that if you do not provide us with the information within the time frame required by the United States Bankruptcy Courts, <b>your petition will be dismissed</b>. This dismissal is not a function of the Law office of Figeroux &amp; Associates. All dismissals are done by the United States Bankruptcy Court.</p> <p>* Credit Report - This office will obtain your credit reports for you through First American Credco. <b>Individual \$28.00 - Joint with spouse \$48.00</b>, we will require the use of your personal information.</p> <p>* Names, addresses and account numbers of all creditors of the debtor that will be included in the Bankruptcy</p> <p>* Tax Returns/Transcripts (2 years), prior to bankruptcy filing.</p> <p>* Retirement Statements (1 year)</p> <p>* Pay Stubs/Income Info for 6 months (also include spouse and all earnings in household)</p> <p>* Unemployment, Workers Compensation, Child Support and Social Security Statements if Applicable</p> <p>* Bills (most recent)</p> <p>* Mortgage and Deed</p> <p>* Court Proceedings Filed Against You</p> <p>* Credit Counseling Certificate - You must complete the credit Counseling Course prior to filing your bankruptcy petition with the Court, which is not included in the retainer. (Institute of Financial Literacy: 207-879-0389, <a href="http://www.financiallit.org">www.financiallit.org</a>)</p> <p>* Debtor Management Course: You must also complete the Debtor Management Education Course within the sixty (60) days after your meeting of the creditors (Section 341 meeting) to complete the bankruptcy petition process. There is a \$55.00 fee payable to Springboard which is not included in our retainer.</p> <p>* Insurance Declaration ( home &amp; auto)</p> <p>* Copy of Driver's License and SS</p> <p>* Past six (6) months of all checking and savings accounts statements. <b>You may also be required to provide the past two years if requested by the U.S. Trustee's Office.</b></p> <p>* Any and all credit card statements that are included in your bankruptcy petition. <b>You may be required to provide the past two past two (2) years if requested by the U.S. Trustee's Office.</b></p>		
<b>REAL ESTATE:</b>		
If you own real estate (a home , a second home, a cabin, a mobile home, a time share, an interest in anyone's else's property) <b>you will be required to provide us with a copy of deeds relative to such real property.</b>		
WE MAY REQUIRE THAT A TITLE SEARCH OF YOUR PROPERTY BE DONE. ANY COSTS ASSOCIATED WITH A TITLE SEARCH ARE OVER AND ABOVE YOUR RETAINER AGREEMENT.		
ATTORNEY NOTES:		
ATTORNEY FEES:	CHAPTER: 7 OR 13	

### RECEIPT FOR PAYMENT OF CONSULTATION FEE IN LIEU OF RETAINER

This acknowledges payment to Figeroux & Associates, a fee of \$\_\_\_\_\_ as payment in full for their time and evaluation pursuant to a consultation on: \_\_\_\_\_, 201\_\_\_\_. At the consultation, Figeroux & Associates relied on the answers to the questions/comments completed by me above, together with my oral comments.

At this time, I have decided to neither hire nor to retain the legal services of Figeroux & Associates. Further, Figeroux & Associates decided not to accept my case at this time. Figeroux & Associates is under no obligation whatsoever to represent any of the parties mentioned in the attached questionnaire. This is very important because I understand there may be time deadlines associated with the legal objectives sought and the benefits that may be obtained.

If a decision is reached within the next 30 days to employ the services of Figeroux & Associates, the payment for today's consultation will be credited toward the additional legal fees expected to be paid for Figeroux & Associates services.

\_\_\_\_\_  
By: Figeroux & Associates

\_\_\_\_\_  
Consultee's Signature

Please provide the documents listed above and the completed COMPREHENSIVE INTAKE form on \_\_\_\_/\_\_\_\_/\_\_\_\_, your next consultation date.

